

**MINUTES OF WORKSHOP MEETING  
KINNELON BOROUGH MAYOR & COUNCIL  
October 12, 2023**

Meeting began at 7:00 p.m. 130 Kinnelon Road, Kinnelon New Jersey

Open Public Meeting Act was read by Borough Clerk.

**Roll Call:** Councilman Anthony Chirido, Councilman Sean Mabey, Councilman Vincent Russo, Councilman Randall Charles and Councilman Eric Harriz and Councilman William Yago.

**ATTORNEY REPORT:**

The Borough Attorney had no report

**MAYOR REPORT:**

- K-Fest had a fantastic turn out

**COUNCIL COMMITTEE REPORTS:**

**OPEN SPACE** - Councilman William Yago

- There was no report for Councilman Yago

**PERSONNEL** – Councilman Eric Harriz

- Will be looking for a BA for the Borough
- Thomas Carroll will be stepping in until we can hire a BA
- PBA Contract is on hold

**RECREATION, PUBLIC WORKS** – Councilman Sean Mabey

- K-Fest had a fantastic turn out
- Veterans Day will be held on November 11<sup>th</sup>.
- Public work will be working on the Fayson Lakes area
- Paving is behind and will start the 3<sup>rd</sup> week in October

**ORDINANCE, LIBRARY & COORIDINATING** – Councilman Vince Russo

- Reviewing the shed ordinance
- Ordinance on the agenda for the police to add another officer
- Board of Health in looking into a ordinance to band vaping for minors

**UTILITIES, TECHNOLOGY** - Councilman Randy Charles

- Spoke on the Route 23 bridge repair
- Denise water tank is still being worked on
- The new water meters will be installed

**FINANCE, PUBLIC SAFETY** – Councilman Anthony Chirido

- A few Police officers are coming up for retirement and would like to do an ordinance to increase the number of police officers for Kinnelon from 16 to 17
- Spoke on the Shed ordinance and needs to be revisited

**PUBLIC HEARING:**

There was no one from the public that wished to be heard



RESOLUTION 10.01.23

AUTHORIZING APPOINTMENT OF  
ROBERT BENECKE AS A PART TIME  
MUNICIPAL CHIEF FINANCE OFFICER  
FOR THE BOROUGH OF KINNELON

WHEREAS, the Borough Council wishes to hire Robert Benecke as Municipal Chief Finance Officer employee for the Borough of Kinnelon; and

WHEREAS, Robert Benecke salary will be at the start rate of \$3,250 monthly.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon approve hiring Robert Benecke CMFO license #N-0093 as a part time Municipal Chief Finance Officer employee for the Borough of Kinnelon as of August 1, 2023, effective January 1, 2023 for statutory purposes and for a four year term which expires on December 31, 2026, subject to the following paragraph (Resolved clause).

BE FURTHER RESOLVED THAT Mr. Benecke's resignation is hereby accepted to be implemented between January 1, 2024 and July 31, 2024.

CERTIFICATION

I, Karen M. Iuele, Municipal Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on October 12, 2023.

Dated: October 12, 2023

Karen M. Iuele  
Karen M. Iuele, RMC  
Municipal Clerk



RESOLUTION 10.02.2023

AUTHORIZING HIRE OF  
DYLAN RODRIGUEZ AS A  
FULL TIME DPW MAINTAINER

WHEREAS, the Kinnelon Department of Public Works wishes to hire Dylan Rodriguez as a Full Time Department of Public Works Maintainer; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough Of Kinnelon hire Dylan Rodriguez, as a Full-Time worker for the Department of Public Works, at \$20.00 per hour starting on October 10, 2023.

CERTIFICATION

I, Karen M. Luele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the Mayor and Council work session meeting of the Kinnelon Mayor and Council held on October 12, 2023.

Dated: October 12, 2023



Karen M. Luele, RMC  
Borough Clerk

RESOLUTION 10.03.23

AUTHORIZES DARMOFALSKI ENGINEERING  
ASSOCIATES, INC TO UPDATE THE EMERGENCY  
ACTION PLAN FOR UNTERMAYER LAKE DAM

WHEREAS, the Borough of Kinnelon has authorize Darmofalski Engineering Associates, 86 Newark Pompton Turnpike, Riverdale, NJ to update the Emergency Action Plan for Untermeyer Lake Dam; and

WHEEREAS, mapping digitized and prepared using ArcGIS compatible files are required along with the EAP to be updated to reflect the new mapping. This work is required by NJDEP; and

WHEREAS, the cost for this Emergency Action Plan for Untermeyer Lake Dam total amount for this update will not exceed \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kinnelon authorizes Darmofalski Engineering to update the Emergency Action Plan for Untermeyer Lake Dam.

Adopted: October 12, 2023



Karen M. Luele, RMC  
Borough Clerk

Roll Call: Councilman W. Yago, Yes; Councilman V. Russo, Yes;  
 Councilman J.E. Harriz, Yes; Councilman R. Charles, Yes;  
 Councilman S. Mabey, Yes; Councilman A. Chirido, Yes.

d. Resolution: 10.04.23 Authorizing for the Fayson Lakes Road Improvements Project  
 e. Resolution: Authorizing pay raise for David A. Amadio, Kinnelon Public Defender

**PAYMENT OF SCHOOL TAXES:**

- \$3,445,209.67

**OLD BUSINESS:**

a. Ordinance 14-23 An Ordinance Amending Chapter 56 of the code of the Borough of Kinnelon, Titled “Police Department: and Specifically, Section 56-1 of said Chapter Titled; Establishment; Members”

**NEW BUSINESS:**

a. Ordinance 15-23 Establishing Salary Ranges for the Borough of Kinnelon 2023

**APPOINTMENT:** Joseph Cappa – Kinnelon Fire Department  
 Megan Boyle, Esq - Library Board of Trustees

**RESOLUTION TO GO INTO CLOSED SESSION:**

Motion: Councilman Harriz  
 Second: Councilman Mabey

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975-N.J.S.A.10:4-12-permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this Governing Body of the Borough of Kinnelon is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kinnelon, County of Morris, State of New Jersey shall now go into closed session for the following reason:

Disclosure of said matter will be revealed upon settlement. This meeting went into closed session at 8:00p.m.

Councilman	Aye	Nay	Abstain	Absent	Councilman	Aye	Nay	Abstain	Absent
Yago	x				Russo	x			
JE Harriz	x				Charles	x			
Mabey	x				Anthony	x			

***(OPEN MEETING IN FROM CLOSE MEETING)***

Motion to go into Open Session at 8:30 pm: Councilman Mabey  
 Second Motion: Councilman Chirido

Councilman	Aye	Nay	Abstain	Absent	Councilman	Aye	Nay	Abstain	Absent
Yago	x				Russo	x			
J.E Harriz	x				Charles	x			
Mabey	x				Chirido	x			

**ADJOURNMENT:**

This meeting adjourned at approximately 8:00 p.m. on motion by Councilperson A. Chirido seconded by Councilperson E. Harriz and the unanimous affirmative voice vote of all present.

Respectfully submitted by:

  
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Karen M. Iuele, RMC Municipal Clerk

  
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James J. Freda, Mayor